

LESSONS

The pupil and their Ultimate Driving Instructor are responsible for agreeing all matters relating to the timing, location and duration of individual lessons which shall be recorded on the pupil's appointment card. If either party needs to change or cancel lessons this should be done using a text message so in the future it is easier to resolve any disputes.

Both pupil and instructor should be ready for lessons at the specified time and location. The pupil must bring their appointment card and payment if necessary. The pupil should also wear a pair of thin soled shoes suitable for driving and bring spectacles or contact lenses if needed. It is essential that you and your instructor are fully alert for driving lessons. Alertness can be affected by lack of sleep, regular meals and fluid intake. Both pupil and instructor are aware of the list of medical conditions that can affect their ability to drive and agree to inform the DVLA if required to do so by law. Both pupil and instructor understand that failing to notify DVLA could result in a large fine and perhaps invalidate any insurance claims

CANCELLATIONS

The pupil losing their appointment card, not having phone credit or not having the money for your lesson are not valid excuses for late cancellations. The pupil must ensure that their instructor has up to date contact details if they need to cancel or change a lesson. If the pupil or instructor need to amend or cancel a driving lesson the appropriate notice period must be adhered to as set out below. All cancellations must be made directly between the pupil and their instructor or vice versa. If the pupil does not cancel the lesson then their instructor may charge a fee. The best way to change or cancel a lesson is via text or Whats App message.

1 Hour Lessons - 24 Hours**1.5 Hour Lessons 36 Hours****2 Hour Lessons - 48 Hours**

If 5 or more hour lessons are booked in a 7 day period payment must be made in advance. Separate terms and conditions could apply for intensive courses. This will include the pupil paying up front and losing their fee if any or all of the lessons are changed or cancelled

PAYMENT

The pupil should bring the correct money to pay for their lesson(s) and pay their instructor at the beginning of each lesson. Any cheques should be made payable to the instructor you are taking the lesson(s) with. Any cheques that "bounce" or that are returned by the bank will incur a £10 administration fee. Ultimate Driving instructors do not accept payment in arrears. Discounts are for payment in advance NOT in arrears.

Prepaid lessons must be used within a year of initial payment. Lesson prices that have not been paid in advance may vary at any time. However four weeks notice should apply if Ultimate Driving wishes to change its pricing. Lessons are fully refundable to the pupil as long as this is requested within a year of initial payment.

INSTRUCTORS

All Ultimate Driving instructors are self-employed on a franchise basis. The contract for tuition is between the pupil and their instructor. If the pupil has concerns about their instructor then please take these up with their instructor in the first instance. In the case of wanting to change instructor please contact Ultimate Driving.

DRIVING TESTS

A pupil is only ready for your test when your Ultimate Driving instructor says you are ready if you wish to use their car on the test. At test standard the pupil should be getting it right all of the time without their instructors help. Passing a theory test does not mean you that the pupil should book a driving test. The pupil's instructor is best placed to advise whether they are ready to book and will help them make the decision to book based on waiting list times, lesson availability and progress to date. The pupil must have a Mock Test with another Ultimate Driving Instructor before booking a practical test to give pupil and instructor the best indication if a test can be booked

Ultimate Driving reserves the right to withdraw its cars for test purposes if the pupil proves not to be at test standard and can do this up to 3 working days before the test date. However if the pupil is not reaching test standard on the lead up to their driving test the instructor will make the pupil aware. The pupil cannot hold Ultimate Driving responsible if the DVSA cancel or change your Driving or Theory Test appointment nor if any mechanical failures occur eg light bulbs on the hour before or during your test but will make every effort to arrange a different car or to fix the problem.

DECLARATION

Both pupil and instructor have read and understand the above terms and conditions and agree to comply with them and enter into a contract for driving tuition. By taking lessons or mock tests with any other Ultimate Driving Instructor the pupil is deemed to have agreed to these terms and conditions.

PUPILS NAME.....**INSTRUCTORS NAME**.....**SIGNATURE**.....**SIGNATURE**.....**DATE**.....**DATE**.....